

Residential Policies Addendum

- 1) _____ (initials) Security Deposits will be returned minus any damages within 30-60 days. **NEVER CONSIDER YOUR SECURITY DEPOSIT AS YOUR LAST MONTHS RENT.**
- 2) _____ (initials) **Accepted Payment Methods:** Money Orders, Cashier's Checks & Personal Checks. Cash will not be accepted for rent payments. After the 5th of the month, payments must be in money orders or cashier's checks.
- 3) _____ (initials) **Late Fees:** Rent is due on the 1st day of the month. There is a grace period until the 5th of the month. If rent has not been received in the office by the 5th of the month, a late fee of 5% is due.
- 4) _____ (initials) **Late Notices:** The 1st notice of late rent is sent out directly after the 5th of the month. If rent and late fees are not received by the 10th of the month legal actions will be taken to collect any unpaid rent. The resident is responsible for any court costs incurred.
- 5) _____ (initials) **Returned Check Charges:** There will be a \$25.00 for each check returned as NSF. If we receive two (2) returned checks on your account, only certified funds will be accepted as payment.
- 6) _____ (initials) **Notices to Vacate:** You must give a minimum of sixty (60) day notice to vacate the property. These notices must be given in writing and given to your property manager.
- 7) _____ (initials) **Service Requests:** We have an experienced maintenance staff on duty 24 hours a day 7 days a week. You can call **919-532-1150** during regular business hours (9:00 am until 6:00 pm) and any emergency request should be made to **919-532-1166**.
- 8) _____ (initials) **Noise:** Level of noise is to be kept at a level as not to disturb your neighbors. If any neighbors can hear you through the walls then you are being too loud. The citywide noise ordinance dictates that quiet hours are from 11:00 pm until 7:00 am. 7 days a week. If it is reported that noise levels or guests from your unit are disruptive, you will be fined \$100 for a noise violation.
- 9) _____ (initials) **Pet Policy:** If an unauthorized pet is found in your unit or on the grounds under your care, you will be assessed a fine of \$400.00 and the pet must be removed immediately. There will be an additional \$400 fine each day the pet remains in the apartment after 72 hours.
- 10) _____ (initials) **Outside Maintenance:** You are responsible for any outside maintenance or grounds maintenance (unless otherwise stated) and if it is discovered that you are discarding trash in an unsightly manner, you will be assessed a fine of \$200.
- 11) _____ (initials) **Recreational/Commercial Vehicles:** are not allowed to be parked on the property. All vehicles must have current inspection stickers and tags and must be road ready. Disassembling of motor or cars is not permitted.
- 12) _____ (initials) **Utilities:** Residents are responsible for payment of utilities unless otherwise stated. Please be aware that arrangements must be made to have all utilities turned into your name prior to you occupying the unit.
- 13) _____ (initials) **Renters insurance:** is required. Please remember that renters insurance covers any damage done by water, fire, and/or theft to your personal property. The Preiss Company is not responsible for any damages done to personal belongings.

- 14) _____ (initials) **Locks:** Locks may not be changed or replaced without written permission from The Preiss Company management office. Any locks that are found to be changed will be re-keyed at your expense.
- 15) _____ (initials) **Lockouts:** There will be a charge of \$75 for maintenance to unlock a unit door after normal business hours. \$75 will be collected from the Resident prior to maintenance accessing the unit. If Resident locks themselves out of the unit during business hours, Resident may pick up a key from the leasing office. If lockout does not occur after hours you will be responsible for normal business hours costs for maintenance requests (\$55 per hour plus \$17.50 service fee & costs for any parts used)
- 16) _____ (initials) **A/C Filters:** need to be replaced at least every month by the resident.
- 17) _____ (initials) Never turn heat completely off during the winter months. In case of a hard freeze, this will prevent any pipes from freezing.
- 18) _____ (initials) Use adequate amount of water in the garbage disposal to prevent clogging.
- 19) _____ (initials) Satellite Dishes or any affixed items are NOT allowed on the structure of the property unless written permission from Preiss Company is given.
- 20) _____ (initials) **Pest Control:** Preiss Company agrees to perform a 1 time pest extermination in between residents. Resident pays for own pest control and assumes the responsibility of keeping the Leased Premises free of infestation by roaches, insects, rodents, moths and other vermin and assume the risk of all damages there from; and the Landlord shall not be liable or responsible for damages or injury from such sources to personal property on the Leased Premises. On the Leased Premises Resident shall not be responsible for termite infestation if said infestation is not a result of Resident negligence. Violation of this paragraph shall not only be a breach of this Rental Agreement, but in addition, the Resident agrees to reimburse the Landlord for any cost of treatment, removal or the repair of damage to the Leased Premises or any expense that the Landlord suffers by reason of any such violation.

By signing this form, you have stated that you have read and understand the policies and that you agree to abide by them.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Key Return, Lease Transfer, Grilling, Breach of Lease Addendum

Key Return Agreement

*I understand that I may be charged \$200.00 if all keys that I receive from the Preiss Company are not returned by the end of my lease term.

*I understand that if I copy keys or give keys to unauthorized occupants that those acts shall constitute a default under the lease agreement and Landlord may, with or without notice to me terminate the lease or terminate my right to possession.

Lease Transfer Addendum

In the event that the tenant breaches the lease agreement prior to the expiration of the lease term, included in the damages owed by the tenant are the following costs:

1. You will owe a \$150.00 administration fee and any concession previously received before any transaction can start.
2. You will owe 100% of rent until subleasee's lease commences.
3. You will owe 100% of utility costs until subleasee's lease commences.
4. You will owe 100% of cost to re-key the property prior to the lease signing.
5. Security Deposit will be dispersed to original lessor within 30-60 days after subleasee's lease commences. In the event that all residents on the lease do not vacate the property at time of sublease the security deposit will need to be disbursed between roommate vacating the property and new roommate that will occupy the property.
6. All damages to unit caused by original leaseholder must be settled between original leaseholder and incoming leaseholder. All damages assessed during move-out inspection will be appropriated to new leaseholder at end of lease term.
7. If the tenant chooses to find a new tenant on their own, the new tenant must apply, be approved and sign a new lease. Only then will the previous tenant's contract be terminated.

Barbecue/Grilling Agreement

*In accordance with the Uniform Fire Code, the use or burning of any incinerator, barbecue grill (propane, charcoal, electric or other), or similar device, within the Unit or on any decks, porches or balconies inside the Unit or within (10) linear feet of any building or adjoining property line is strictly prohibited.

*City Fire Inspectors will make random inspections to ensure that residents are in compliance with the city ordinance. In addition to constituting a default under this Lease, citations may be issued by the City to those who violate the ordinance.

*Any violation of this policy will result in a \$50.00 fine per lease.

Pests Extermination Addendum

Preiss Company agrees to perform a 1 time pest extermination in between residents. Resident pays for own pest control and assumes the responsibility of keeping the Leased Premises free of infestation by roaches, insects, rodents, moths, and other vermin, and assume the risk of all damages there from; and the Landlord shall not be liable or responsible for damages or injury from such sources to personal property on the Leased Premises. Resident shall not be responsible for termite infestation if said infestation is not a result of Resident negligence. Violation of this paragraph shall not only be a breach of this Rental Agreement, but in addition, the Resident agrees to reimburse the Landlord for any cost of treatment, removal or the repair of damage to the Leased Premises or any expense that the Landlord suffers by reason of any such violation

Breach of Lease Addendum

This addendum is hereby made part of the Residential rental Contract and incorporated therein by reference. (see paragraph 14b). Pursuant to this addendum the parties further consent and agree to the following additional provisions.

1. In the event that the Lessee, any member of the Lessee's family, any visitor, other licensee and/or invitee is arrested by a law enforcement officer and charged with any criminal violation allegedly committed, the Lessor shall have the right, without notice or demand therefore, to immediately terminate this Lease and there upon shall be entitled to immediate possession of the leased premises without regard to any contrary notices or demand requirement under any separate provision of the Lease.
2. If in the Landlord's sole discretion it becomes necessary to file a court action due to tenant's breach of the lease, you the tenant agree to pay an administration fee as well as any court costs incurred by the landlord.

By signing this form, you have stated that you have read and understand all policies and that you agree to abide by them.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Raleigh City Code Addendum

City Noise Ordinance – No 2000-848 (AN ORDINANCE TO CREAT REGULATIONS FOR THE CONTROL OF CERTAIN PARTIES AND OTHER SOCIAL GATHERINGS THAT TEND TO CREATE NEIGHBORHOOD PROBLEMS.)

Section 1: A new sec. 13-3017 of the Raleigh City Code is hereby enacted to read as follows:

Sec. 13-3017 Nuisance Party

- A. **Definition.** A Nuisance party is a party or other social gathering conducted in the city and which, by the reason of conduct of those persons in attendance, results in any one or more of the following conditions or occurrences: public drinking or drunkenness: public urination or defecation: the unlawful sale, furnishing, or consumption of alcoholic beverages: the unlawful deposit of trash and litter on public or private property: the generation of pedestrians or vehicle traffic which obstructs the free flow of residential traffic or interferes with the ability to provide emergency services: excessive, unnecessary or unusually loud noise which disturbs the repose of the neighborhood: public disturbances, brawls, fights or quarrels: or any other activity resulting in conditions that annoy, injure or endanger the safety, health, comfort or repose of the neighboring residents, or results in any obscene conduct, or results in any immoral exhibition or indecent exposure by persons at gathering.
- B. Any person being the owner, occupant, tenant, or otherwise having possessory control of any degree of any premises who either sponsor, conducts, hosts, invites, permits or continues to allow a gathering to continue which has become a nuisance as described in subsection (1) above is in violation of this section and may be punished by any of the criminal or civil enforcement: penalties to municipalities. Any person attending a nuisance party is also in violation of this section.
- C. This section shall not apply to gathering held at venues holding entertainment center permits or any other gathering authorized by this code.

Section 2: This ordinance is effective upon adoption.

Adopted: July 18th, 2000

Effective: July 18th, 2000

Property Address: _____

This city code addendum modifies that lease for the tenants at the above shown address as follows:

1. This property is within the City of Raleigh and is subject to the Raleigh City Code, including but not limited to Section 12-2162 and following of the Raleigh City Code. Pursuant to the Raleigh City Code Section 12-1263(m), a violation is "a determination by a code enforcement official or a alleged failures, that an order or other mandate should issue to the owner or any other person imposing a sanction or requiring further actions to comply with the City Code, including without limitation the payment of civil penalties or administrative fees, implementation of corrective measures, or cessation of activities which are not authorized by the City Code, or conviction of a criminal code offense for failure to comply with the Code provisions listed in (1) of this section."
2. Any conduct by the tenant, authorized occupant or guest who conducts himself or herself or allows such conduct on the leased premises in a manner that would cause an order or other mandate to issue to the owner or any other person imposing a sanction or requiring further actions to comply with the City Code, including without limitation the payment of civil penalties or administration fees, implementation of corrective measures, or cessation of activities which are not authorized by the City Code, shall be in breach of this lease.
3. A tenant, authorized occupant or guest who is convicted of criminal code offense for failure to comply with the City Code provisions listed in (1) of Section 12-12163 of the Raleigh City Code, shall be in breach of this lease.
4. Upon such breach (es) as set out above at the landlord's option, and without further notice to tenant, the landlord may terminate the tenant's right to possession of the premises or terminate the tenant's right to possession of the premises without terminating the lease.
5. Pending the investigation of tenant conduct or the process of prosecution of tenant conduct through the Wake County Criminal Court System, the landlord may continue to accept rent pending decision by the Raleigh City Code enforcement official or the court system without waiving the rights of termination set out herein.

6. Tenants shall remain responsible for all fees, administrative costs or fines that are imposed by the City of Raleigh that are the result of tenant conduct or the conduct of tenant's guest or authorized occupants. Such fees, administrative costs and fines shall be additional rent and shall be immediately due and payable to the landlord.
7. Under circumstances by which the tenant's right to possession is terminated without termination of the lease, the tenant shall remain responsible for rents as they become due through the balance of the leased term.
8. If tenant conduct is one or more of the causes by which the City of Raleigh revokes the residential rental occupancy permit, or when no permit has been issued to a dwelling due to tenant conduct or that of its authorized occupants or guests, then the tenant shall be responsible for lost rents, even though such lost rents and damages may extend beyond the leased term.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Mortgage Subordinate Lease Addendum

Notwithstanding anything herein to the contrary, Resident agrees that this lease is and shall be subordinate to any mortgage, deed of trust or other instruments of security which have been or shall be placed on the land and building or land or building of which the demised premises form a part and such subordination is hereby made effective without any further act by you. You agree at any time or from time to time upon request by the owner or its representative to execute and deliver any instruments, releases or other documents that may be required in connection with subjection and subordination of this lease to the lien of said mortgage, deed of trust or other instruments of security. You hereby appoint the owner's representative executing this lease as attorney in fact irrevocable, to execute and deliver any such instruments.

By signing this form, you have stated that you have read and understand all policies and that you agree to abide by them.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

The Preiss Company

Lead-Based Paint Addendum

Property Address & Year Built: _____

(DISCLOSURE OF INFORMATION ON LEAD-BASED PAINT AND LEAD-BASED PAINT HAZARDS)

Lead Warning Statement:

Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not take care of properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, landlords must disclose the presence of know lead-based point and/or lead-based paint hazards in the dwelling. Tenant must also receive a federally approved pamphlet on lead poisoning prevention.

Landlord's Disclosure:

Landlord (initials) (a) Presence of lead-based paint and/or lead-based paint hazards (*check one below*)

Known lead-based paint and/or lead-based paint hazards are present in the housing

(Explanation)

Landlord has no knowledge of lead-based paint and/or lead-based paint hazards

Landlord (initials) (b) Records and reports available to the Landlord (*check one below*)

Landlord has provided the lessee with all available records and reports pertaining to lead-based paint and/or lead based paint hazards in the housing.

(List documents)

Landlord has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing

Tenants Acknowledgment:

Tenant (initials) (c) Tenant has received copies of all information listed above

Tenant (initials) (d) Tenant has received pamphlet *Protect You Family from Lead in Your Home* (if applicable)

Certification of Accuracy:

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information provided by the signatory is true and accurate.

Resident Signature

Date

Resident Signature

Date

Preiss Company Representative

Date

Mold Information and Prevention Addendum

About Mold

Mold is found virtually everywhere in our environment – both indoors and outdoors and in both new and old structures. Molds are naturally occurring microscopic organisms that reproduce by spores and have existed practically from the beginning of time. All of us have lived with mold spores all of our lives. Without mold we would all be struggling with large amounts of dead organic matter. Mold breaks down organic matter in the environment and uses the end product for its food. Mold spores (like plant pollen) spread through the air and are commonly transported by shoes, clothing and other materials. When excess moisture is present inside a dwelling mold can grow. There is conflicting scientific evidence as to what constitutes a sufficient accumulation of mold, which could lead to adverse health affects. Nonetheless, appropriate precautions need to be taken.

Preventing Mold Begins With You

In order to minimize the potential for mold growth in your dwelling, you must do the following:

- a) Keep your dwelling clean – particularly in the kitchen, the bathrooms, carpets and floors. Regular vacuuming, mopping, and using a household cleaner to clean hard surfaces is important to remove the household dirt and debris that harbor mold or food for mold immediately throw away moldy food.
- b) Remove visible moisture accumulation on windows, walls, ceilings, floors and other surfaces as soon as reasonable possible. Look for leaks in washing machine hoses and discharge lines – especially if the leak is large enough for water to infiltrate nearby walls. Turn on any exhaust fans in the bathroom and kitchen before you start showering or cooking with open pots. When showering, be sure to keep the shower curtain inside the tub or fully close the shower doors. Also, the experts recommend that after taking a shower or both, you: (1) wipe moisture off of shower walls, shower doors, the bathtub and the bathroom floor; (2) leave the bathroom door open until all moisture on the mirrors and bathroom walls and tile surfaces has dissipated; and (3) hang up your towels and bath mats so they will completely dry out.
- c) Promptly notify us in writing about any air conditioning or heating system problems you discover. Follow our rules, if any, regarding replacement of air filters. In addition, it is recommended that you periodically open windows and doors on days when the outdoor weather is dry (i.e., humidity is below 50 percent) to help humid areas of your dwelling dry out.
- d) Promptly notify us in writing about any signs of water leaks, water infiltration or mold. We will respond in accordance with state law and the Lease Contract to repair or remedy the situation, as necessary.

In Order to Avoid Mold Growth

It is important to prevent excessive moisture buildup in your dwelling. Failure to pay close attention to leaks and moisture that might accumulate on dwelling surfaces, which might get inside walls, or ceilings can encourage mold growth. Prolonged moisture can result from a wide variety of sources, such as:

- a) Rainwater leaking from roofs, windows, doors and outside walls, as well as floodwaters rising above floor level.
- b) Overflows from showers, bathtubs, toilets, lavatories, sinks, washing machines, dehumidifiers, refrigerator or AC/ drip pans or clogged up A/C condensation lines.
- c) Leaks from plumbing lines or fixtures, and leaks into walls from bad or missing grouting. Caulking around showers, tubs or sinks.
- d) Washing machine hose leaks, plant watering overflows, pet urine, cooking spills, beverage spills and steam from excessive open pot cooking.
- e) Leaks from clothes dryer discharge vents (Which can put lots of moisture into the air); and insufficient drying of carpets, carpet pads, shower walls and bathroom floors.

If Small Areas of Mold Have Already Occurred on Non-porous Surfaces

Such as ceramic tile, Formica, vinyl flooring, metal, wood or plastic, the federal Environmental Protection Agency (EPA) recommends that you first clean the areas with soap (or detergent) and water, let the surface dry, and then within 24 hours apply a pre-mixed, spray on type household biocides, such as Lysol Disinfectant (original pine-scented), Tilex Mildew Remover or Clorox Cleanup. (Note: Only a few of the common household cleaners will actually kill mold). Tilex and Clorox contain bleach which can discolor or stain. Be sure to follow the instructions on the container. Applying biocides without first cleaning away the dirt and oils from the surface is like painting over paint without first cleaning and preparing the surface.

Always clean and apply a biocide to an area 5 to 6 times larger than any visible mold because mold may be adjacent in quantities not yet visible to the naked eye. A Vacuum cleaner with a high-efficiency particulate air (HEPA) filter can be used to help remove non-visible mold products from porous items, such as fibers in sofas, chairs, drapes and carpets – provided the fibers are completely dry. Machine washing or dry cleaning will remove mold from clothes.

Do Not Clean or Apply Biocides to

- (1) Visible mold on porous surfaces, such as sheetrock walls or ceilings, or
- (2) Large areas of visible mold on non-porous surfaces. Instead notify us in writing, and we will take appropriate action in compliance with North Carolina Property Code, subject to special exemptions for natural disasters.

Compliance

Complying with this addendum will help prevent mold growth in your dwelling, and both you and we will be able to respond correctly if problems develop that could lead to mold growth. If you have questions regarding this addendum, please contact us at the management office or at the phone number shown in your lease contract.

If you fail to comply with this Addendum, you could be held responsible for property damage to the dwelling and any health problems that may result. We cannot fix problems in your dwelling unless we know about them.

By signing this form, you have stated that you have read and understand all policies and that you agree to abide by them.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Pet Policy Addendum

THIS ADDENDUM TO RENTAL AGREEMENT made this _____ day of _____, 20____, by and between The Preiss Company hereinafter referred to as "Lessor," and _____^(name), hereinafter referred to as "Lessee." WHEREAS, the Lessor and the Lessee wish to amend and modify certain or the terms and provisions of the Lease Contract, all as hereinafter set forth. The parties do hereby agree as follows:

Lessee is hereby granted permission to keep a pet only under the following terms and conditions:

1. The pet is a _____, which is approximately _____ years old.
2. The pet is generally described as the following breed, weight, and physical identifying characteristics: _____
3. Resident hereby represents and warrants that the above-described pet has been properly licensed and inoculated as required by local law and Resident agrees to maintain such licensing and inoculation of the pet and to furnish Lessor with evidence thereof promptly upon request.
4. The pet shall be kept on a leash at all times when outside the apartment and inside the apartment community. The pet shall not be exercised inside the apartment community except in designated exercise areas, if any. Resident shall not at any time leave the pet on a patio or balcony while unattended. Resident shall collect and remove all pet defecations from the grounds of the apartment community.
5. Lessee shall pay to Lessor Pet Security Fee of \$200.00 securing Lessee's performance under this Pet Addendum and the Renewal Contract. Lessee shall be responsible for all costs and expenses incurred by the Lessor in repairing all damages caused by the pet and any other damages resulting from a breach of the Pet Addendum or the lease Contract.
6. Resident shall insure that the pet does not at any time disturb any other resident of the Apartment Community nor damage any property located in the Apartment or in the Apartment Community. If, in Lessor's sole opinion and discretion, the pet has disturbed or is disturbing any other resident or has caused or is causing damage to property in the Apartment or Apartment Community then Resident shall permanently remove the pet from the Apartment and the Apartment Community within 24 hours from the written request. Resident's failure to permanently remove the pet as provided above or failure to comply with all other terms of this Pet Addendum shall constitute a default permitting termination of the Rental Agreement.
7. Except for the pet described above, Resident shall not keep any pets in the Apartment or within the Apartment Community without Owner's proper execution of an additional Pet Addendum.
8. Resident's failure to comply with the terms and provisions of the Pet Agreement or providing false representation or assurance contained in this Pet Addendum shall constitute a default permitting termination of the Rental Agreement.
9. Each apartment is limited to a maximum of two (2) pets. Each pet shall not exceed twenty-five (25) pounds at full growth. Aggressive bred dogs (partial or full bred) are prohibited at Lessors discretion. Aggressive breeds include, but are not limited to **Rottweiler, Doberman Pinscher, Pitt Bull, German Shepard, St. Bernard, American Staffordshire Terrier & Chow**. Failure to comply with Pet Addendum to Rental Agreement will result in a \$400 fine and 24 hours to remove pet from said premises.
10. Before this addendum can be completed, written approval by all roommates that a pet is acceptable in the apartment must be submitted and attached to this form prior to the pet residing in the unit.

☐ I do not own a pet at this time; however, should I obtain a pet at any time during my residence, I agree to complete a new pet addendum in the office prior to the pet being brought to the property. I also understand that pet sitting and visiting pets are prohibited at all times.

By signing this form, you have stated that you have read and understand all policies and that you agree to abide by them.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Jointly and Severally Addendum

We _____,
understand that according to the lease agreement, our tenancy is considered jointly & severally, meaning that we are all jointly responsible throughout the lease term. Per section 2 of the Residential Rental Contract all rent is due on or before the 1st of each month. Rent is not divided between each individual resident therefore any monies paid in advance shall not be divided accordingly. In the event that one or more of the parties included on the lease does not pay, all parties are considered responsible.

I have read and agree to the terms as stated above,

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Residential Utilities Addendums

Please complete the information below and return this form to The Preiss Company office on or before the day you come to pick up property keys.

Utility Companies

Account Numbers:

Duke Energy Progress

(919) 508-5400
411 Fayetteville St. Mall
Raleigh, NC 27601

PSNC Energy (Gas)

(800) 545-4427
P.O. Box 100256
Columbia, SC 26202

City of Raleigh (Water & Trash/Recycling)

(919) 890-3245
222 West Hargett St.
Raleigh, NC 27602

Midway Services (Water)

(888) 696-3837

City of Cary (Water)

(919) 469-4050

Wake Electric (Electric)

(919) 863-6300

Town of Wake Forest (Electric)

(919) 435-9400
401 Elm Avenue
Wake Forest, NC 27587

By signing below you agree that all fees, deposits, and pro-rated rent will be paid, and all utilities will be connected in your name (provide your account number above) before keys will be released.

Resident Signature(s)

Date

Resident Signature(s)

Date

Preiss Company Representative

Date

Welcome Home Addendum

Thank you for choosing The Preiss Company!!

Your new address will be _____
with the rental rate of _____ per month. We have your move-in date
scheduled for _____, at which time the utility service will be taken
out of the Preiss Company name.

Resident Name(s): _____

Application Fee: _____

Processing Fee: _____

Security Deposit: _____

Pet Fee: _____

Pro-rated Rent: _____

Total Due at Move-In: _____

By signing this form, you have stated that you have read and understand all policies and that you agree to
abide by them.

Resident Signature(s)

Date

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Preiss Company Representative

Date